



MINISTRY OF COMMUNITY DEVELOPMENT, GENDER, WOMEN AND SPECIAL GROUPS  
RUAHA COMMUNITY DEVELOPMENT TRAINING INSTITUTE  
S.L.P 254 IRINGA

**APPLICATION FORM FOR ADMISSION TO BASIC TECHNICIAN CERTIFICATE, TECHNICIAN CERTIFICATE AND  
ORDINARY DIPLOMA IN COMMUNITY DEVELOPMENT PROGRAM 2025/2026 ACADEMIC YEAR  
1.0 INSTRUCTIONS TO APPLICANTS**

Completion of the form:

Read this application form carefully before filling it. Forms are to be completed using BLOCK LETTERS and be returned to the respective Institute through the following Institute Postal Address.

**PROGRAM OF STUDY**

S/N	NAME OF PROGRAM	PUT <input checked="" type="checkbox"/>
1.	Basic Technician Certificate in Community Development (NTA level 4)	
2.	Technician Certificate in Community Development (NTA level 5)	
3.	Ordinary Diploma in Community Development (NTA level 6)	

**Admission Requirements**

S/N	Program name (Award)	Admission Requirements	Program duration	Tuition fees
1	Basic Technician Certificate in Community Development (NTA level 4)	<ul style="list-style-type: none"> <li>Holdes of Certificate of Secondary Education Examination (CSEE) with at least Four (4) passes in non-religious subjects</li> </ul>	1 year	960,400/=
2	Technician Certificate in Community Development (NTA level 5)	<ul style="list-style-type: none"> <li>Holder of Advance Certificate of Secondary Education (ACSE) with one principal and one subsidiary.</li> <li>Holder of basic technician certificate (NTA level 4) in community development, social work, community health, gender and economics</li> </ul>	1 year	1,060,400/=
3	Ordinary Diploma in Community Development (NTA level 6)	<ul style="list-style-type: none"> <li>Holder of technician certificate (NTA level 5) in community development, social work, community health, gender and economics</li> </ul>	1 year	1,060,400/=

**Note:**

Please read carefully the information given before attempting.

- Opening of Application window is 28<sup>th</sup> May, 2025 for All Level (NTA Level 4,5 &6)
- Deadline for submission of this application is **30 July 2025**
- Application and Verification fee of TSH. **15,000/-**.
- Application fee should be paid through Account Number & name: **60510000812** NMB, AccountName: Ruaha Community Development Institute
- Attach a true copy of academic certificate, transcript and birth certificates.

**RUAHA CDTI**  
 Postal Address: P.O.Box 254 Iringa  
 Email Address: [pruaha@jamii.go.tz](mailto:pruaha@jamii.go.tz)  
 Website: [www.ruahacdti.ac.tz](http://www.ruahacdti.ac.tz)  
 Principal Phone Number :0787080646  
 Vice principal Academic : 0752568016  
 Admission Officer: 0717767549/0716878847

APPLICANT'S PERSONAL DETAILS

First name ..... middle name ..... Last name .....  
 Date of Birth ..... Nationality.....Sex ..... Marital Status .....  
 Physical Impairment (If Any).....Postal Address: .....  
 Email address: ..... Phone number...../  
 District..... Region .....  
 NIDA No. ....  
 Applicant's next of kin  
 Full name ..... relationship .....phone number.....  
 Postal Address ..... Email Address..... District .....  
 Region .....

ACADEMIC QUALIFICATIONS:

3.1. Primary school name.....year of completion..... District.....Region.....	
3.2 Secondary School Qualifications	
First Sitting	
Certificate of Secondary Education	Advanced Certificate of Secondary Education
School Name:	School Name:
Index Number:	Index Number:
Year of Graduation:	Year of Graduation:
Second Sitting (If Any )	
Certificate of Secondary Education	Advanced Certificate of Secondary Education
School Name:	School Name:
Index Number:	Index Number:
Year of Graduation:	Year of Graduation:
3.3 Post Secondary School Qualifications(NTA Level 4 ,5 and NVA Level 3)	
Course Description:	Year of graduation:
Institute /College name:	Registration number:
GPA:..... CLASS OF AWARD:.....	

5.0 DECLARATION BY THE CANDIDATE:

I..... hereby certify that the information in this  
 application form is accurate and complete.  
 Signature of Applicant .....Date .....

6.0 FOR OFFICIAL USE ONLY:

Date of receipt:..... Reference number: .....

**MINISTRY OF HEALTH, COMMUNITY DEVELOPMENT, GENDER, ELDERLY AND CHILDREN**  
**RUAHA COMMUNITY DEVELOPEMNT TRAINING INSTITUTE'S FEE STRUCTURE FOR ACADEMIC YEAR**  
**2025/2026**

**A: DIRECTLY PAYABLE TO THE INSTITUTE**

Level	Tuition Fee	Registration Fee	Identity card	Accommodation (Boarding and Lodging when available)	Wear and Tear	Medical Contribution (NHIF)	First Aid (non refundable)	NACTE Quality Assurance Fee	Examination Fee	Certification (Certificates + transcript)	Total
Ordinary Diploma (NTA Level 6)	700,000	15,000	10,000	200,000	10,000	50,400	10,000	20,000	30,000	15,000	1,060,400
Technician Certificate (NTA Level 5)	700,000	15,000	10,000	200,000	10,000	50,400	10,000	20,000	30,000	15,000	1,060,400
Basic Technician Certificate (NTA Level 4)	600,000	15,000	10,000	200,000	10,000	50,400	10,000	20,000	30,000	15,000	960,400